**Template 1 - University Level**

**Table 1: PhD mobility in your institution**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | UNIVERSITY 1  | ADDITIONAL COMMENTS |
| ELIGIBLE ACTIVITIES DURING MOBILITY | [ ]  Doctoral training courses[ ]  Seminars[ ]  Conferences[ ]  Other : Click here |  |
| KEY DOCUMENTS FOR MOBILITY | [ ]  Learning agreement[ ]  Grant agreement[ ]  Certificate of attendance[ ]  Transcript of records[ ]  Other : Click here |  |
| TYPE OF ERASMUS+ MOBILITY USED  | [ ]  SMS[ ]  SMP[ ]  STA[ ]  STT |  |
| PERSON/ DEPARTMENT VALIDATING THE MOBILITY PROGRAMME(title of the position + comments on responsibilities) | Insert your answer here |  |
| PERSON/ DEPARTMENT SIGNING THE SUBMENTIONED DOCUMENTS FOR MOBILITY (title of the position + comments on responsibilities) | Insert your answer here |  |
| PERSON/ DEPARTMENT GIVING THE AUTHORIZATION (title of the position + comments on responsibilities) | Insert your answer here |  |
| AVAILABLE FUNDS FOR MOBILITY, OTHER THAN ERASMUS+? | Insert your answer here |  |
| USE OF ECTS FOR PHD MOBILITY | Choose the answer |  |
| MIN. NUMBER OF ECTS REQUIRED PER MOBILITY | Choose the answer |  |
| RECOGNITION OF SKILLS AND COMPETENCES GAINED | Insert your answer here |  |

**Table 2: PhD mobility management in your institution**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | UNIVERSITY 1  | ADDITIONAL COMMENTS |
| KEY DEPARTMENTS/SERVICES INVOLVED  | Insert your answer here |  |
| CONTACT PERSONS WITH NAMES, EMAILS AND POSITIONS IN EACH DEPARTMENT/SERVICE  | Insert your answer here |  |
| KEY STEPS FOR INCOMING MOBILITY | Insert your answer here |  |
| KEY DEADLINES [IN]  | Choose the answer |  |
| If yes, what are they? | Insert your answer here |  |
| KEY STEPS FOR OUTGOING MOBILITY  | Insert your answer here |  |
| KEY DEADLINES [OUT] | Choose the answer |  |
| If yes, what are they? | Insert your answer here |  |
| OTHER MANDATORY PROCEDURE(specific insurance, intellectual property, authorization for outside EU student, access authorization for research laboratories related to specific equipment and/or sensitive information) | Insert your answer here |  |

**Template 2 - National Level**

**Table 1: Doctoral studies in your country**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | COUNTRY 1  | ADDITIONAL COMMENTS |
| ACTORS INVOLVED IN DOCTORAL STUDIES | [ ]  Direct supervisor[ ]  Department[ ]  Faculty[ ]  Research lab[ ]  University[ ]  Other : Click here |  |
| DOCTORAL DIPLOMA ISSUANCE AUTHORITY | Insert your answer here |  |
| FINANCING OF DOCTORATE IS AN ABSOLUTE REQUIREMENT  | Choose the answer |  |
| DOCTORAL FINANCING SOURCES | [ ]  University/ faculty funding[ ]  Research projects[ ]  Embassies[ ]  National program[ ]  Other: Click here |  |
| STATUS OF DOCTORAL STUDENTS  | [ ]  Students[ ]  Researchers[ ]  Staff members[ ]  Other: Click here |  |
| DURATION OF DOCTORAL STUDIES | Choose the answer |  |
| If fixed, insert the duration | Insert your answer here |  |
| If flexible, comment | Insert your answer here |  |
| REQUESTED QUALIFICATION(S) FOR ACCESSING TO DOCTORAL STUDIES | Insert your answer here |  |
| DOCTORAL QUALIFICATIONS : SUITABLE DEGREE OR EQUIVALENT FOR ENTRY INTO A DOCTORAL PROGRAMME | Insert your answer here |  |
| LANGUAGE REQUIREMENTS FOR ENTRY INTO A DOCTORAL PROGRAMME | Choose the answer |  |
| If any,  | Choose the language |  |
| LANGUAGE OF THE THESIS *Absolute requirement and imposed language? Flexibility (abstract only in local language)?* | Insert your answer here |  |
| APPLICATION PROCESS*Please provide a short description of the main steps* | Insert your answer here |  |
| REGISTRATION AND TUITION FEES,  | *Insert your answer here* |  |
| RESEARCH ALLOWANCE, SALARY VS. GRANTS VS. LOANS |  |  |
| KEY VOCABULARY USED FOR TALKING ABOUT DOCTORAL STUDIES | Insert your answer here |  |
| VARIOUS TYPES OF DOCTORAL STUDIES | Choose the answer |  |
| TYPE OF TRAINING, if any | Choose the answer |  |
| ECTS SYSTEM NATIONALLY ADOPTED AT DOCTORAL LEVEL | Choose the answer |  |
| If yes, number of ECTS of coursework | Insert your answer here |  |
| If not, what other recognition system is used | Insert your answer here |  |
| DIPLOMA SUPPLEMENT OBLIGATION | Choose the answer |  |
| *INSERT ANY OTHER ITEM YOU MAY FIND NECESSARY* |  |  |

**Table 2: Doctoral mobility in your country**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | COUNTRY 1  | ADDITIONAL COMMENTS |
| MOBILITY MANDATORY DURING DOCTORAL STUDIES | Choose the answer |  |
| MOBILITY ENCOURAGED DURING DOCTORAL STUDY | Choose the answer |  |
| If yes, how? | Insert your answer here |  |
| LONG-TERM MOBILITY MANDATORY (MORE THAN 2 MONTHS) | Choose the answer |  |
| USED MOBILITY PROGRAMMES | Insert your answer here |  |
| TYPES OF PARTNERSHIPS WITH PARTNER HEIs TO SET UP DOCTORAL MOBILITY | [ ]  Co-tutelle[ ]  Erasmus+[ ]  Established network [ ]  National programme[ ]  Other : Click here |  |