**Template 1 - University Level**

**Table 1: PhD mobility in your institution**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | UNIVERSITY 1 | ADDITIONAL COMMENTS |
| ELIGIBLE ACTIVITIES DURING MOBILITY | Doctoral training courses  Seminars  Conferences  Other : Click here |  |
| KEY DOCUMENTS FOR MOBILITY | Learning agreement  Grant agreement  Certificate of attendance  Transcript of records  Other : Click here |  |
| TYPE OF ERASMUS+ MOBILITY USED | SMS  SMP  STA  STT |  |
| PERSON/ DEPARTMENT VALIDATING THE MOBILITY PROGRAMME  (title of the position + comments on responsibilities) | Insert your answer here |  |
| PERSON/ DEPARTMENT SIGNING THE SUBMENTIONED DOCUMENTS FOR MOBILITY  (title of the position + comments on responsibilities) | Insert your answer here |  |
| PERSON/ DEPARTMENT GIVING THE AUTHORIZATION  (title of the position + comments on responsibilities) | Insert your answer here |  |
| AVAILABLE FUNDS FOR MOBILITY, OTHER THAN ERASMUS+? | Insert your answer here |  |
| USE OF ECTS FOR PHD MOBILITY | Choose the answer |  |
| MIN. NUMBER OF ECTS REQUIRED PER MOBILITY | Choose the answer |  |
| RECOGNITION OF SKILLS AND COMPETENCES GAINED | Insert your answer here |  |

**Table 2: PhD mobility management in your institution**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | UNIVERSITY 1 | ADDITIONAL COMMENTS |
| KEY DEPARTMENTS/SERVICES INVOLVED | Insert your answer here |  |
| CONTACT PERSONS WITH NAMES, EMAILS AND POSITIONS IN EACH DEPARTMENT/SERVICE | Insert your answer here |  |
| KEY STEPS FOR INCOMING MOBILITY | Insert your answer here |  |
| KEY DEADLINES [IN] | Choose the answer |  |
| If yes, what are they? | Insert your answer here |  |
| KEY STEPS FOR OUTGOING MOBILITY | Insert your answer here |  |
| KEY DEADLINES [OUT] | Choose the answer |  |
| If yes, what are they? | Insert your answer here |  |
| OTHER MANDATORY PROCEDURE  (specific insurance, intellectual property, authorization for outside EU student, access authorization for research laboratories related to specific equipment and/or sensitive information) | Insert your answer here |  |

**Template 2 - National Level**

**Table 1: Doctoral studies in your country**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | COUNTRY 1 | ADDITIONAL COMMENTS |
| ACTORS INVOLVED IN DOCTORAL STUDIES | Direct supervisor  Department  Faculty  Research lab  University  Other : Click here |  |
| DOCTORAL DIPLOMA ISSUANCE AUTHORITY | Insert your answer here |  |
| FINANCING OF DOCTORATE IS AN ABSOLUTE REQUIREMENT | Choose the answer |  |
| DOCTORAL FINANCING SOURCES | University/ faculty funding  Research projects  Embassies  National program  Other: Click here |  |
| STATUS OF DOCTORAL STUDENTS | Students  Researchers  Staff members  Other: Click here |  |
| DURATION OF DOCTORAL STUDIES | Choose the answer |  |
| If fixed, insert the duration | Insert your answer here |  |
| If flexible, comment | Insert your answer here |  |
| REQUESTED QUALIFICATION(S) FOR ACCESSING TO DOCTORAL STUDIES | Insert your answer here |  |
| DOCTORAL QUALIFICATIONS : SUITABLE DEGREE OR EQUIVALENT FOR ENTRY INTO A DOCTORAL PROGRAMME | Insert your answer here |  |
| LANGUAGE REQUIREMENTS FOR ENTRY INTO A DOCTORAL PROGRAMME | Choose the answer |  |
| If any, | Choose the language |  |
| LANGUAGE OF THE THESIS  *Absolute requirement and imposed language? Flexibility (abstract only in local language)?* | Insert your answer here |  |
| APPLICATION PROCESS  *Please provide a short description of the main steps* | Insert your answer here |  |
| REGISTRATION AND TUITION FEES, | *Insert your answer here* |  |
| RESEARCH ALLOWANCE, SALARY VS. GRANTS VS. LOANS |  |  |
| KEY VOCABULARY USED FOR TALKING ABOUT DOCTORAL STUDIES | Insert your answer here |  |
| VARIOUS TYPES OF DOCTORAL STUDIES | Choose the answer |  |
| TYPE OF TRAINING, if any | Choose the answer |  |
| ECTS SYSTEM NATIONALLY ADOPTED AT DOCTORAL LEVEL | Choose the answer |  |
| If yes, number of ECTS of coursework | Insert your answer here |  |
| If not, what other recognition system is used | Insert your answer here |  |
| DIPLOMA SUPPLEMENT OBLIGATION | Choose the answer |  |
| *INSERT ANY OTHER ITEM YOU MAY FIND NECESSARY* |  |  |

**Table 2: Doctoral mobility in your country**

|  |  |  |
| --- | --- | --- |
| KEY DATA/ | COUNTRY 1 | ADDITIONAL COMMENTS |
| MOBILITY MANDATORY DURING DOCTORAL STUDIES | Choose the answer |  |
| MOBILITY ENCOURAGED DURING DOCTORAL STUDY | Choose the answer |  |
| If yes, how? | Insert your answer here |  |
| LONG-TERM MOBILITY MANDATORY (MORE THAN 2 MONTHS) | Choose the answer |  |
| USED MOBILITY PROGRAMMES | Insert your answer here |  |
| TYPES OF PARTNERSHIPS WITH PARTNER HEIs TO SET UP DOCTORAL MOBILITY | Co-tutelle  Erasmus+  Established network  National programme  Other : Click here |  |